

**MINUTES OF THE ANNUAL SHERIFFHALES PARISH MEETING HELD ON THE 13th MAY 2025 AT 7.00PM AT
SHERIFFHALES VILLAGE HALL**

Present Councillors: Mrs P Hodgetts (Chairman), Mr J Horne (Chairman for item 53/25 - Vice-Chairman); Mrs S Whittam; Mr Alan Edwards, Mrs A Sutcliffe, Mrs L Edwards.

Also, in attendance Clerk to the Council – Mrs Jennifer Cree and 1 member of the public.

Cllr J Horne thanked everyone for their help and support over the past 4 years, it has been a pleasure and thanks for the Clerk. Members thanked him for all he has done.

53/25. Election of Chairman of the Parish Council for the Council Year 2025-6.

There was 1 nomination for chairman Cllr Mrs P Hodgetts, therefore she was duly elected as Chairman of the Parish Council. She signed her declaration of office form and took the chair for the remainder of the meeting.

54/25. Appointment of Vice-Chairman of the Parish Council for the Council Year 2025-6.

There was 1 nomination for vice-chairman Cllr J Horne, therefore he was duly elected as Vice-Chairman of the Parish Council. He signed his declaration of office form.

55/25. Apologies for Absence and to note 1 casual vacancy following the elections.

Apologies of absence were received from Cllr N Pulker and it was noted that there is 1 councillor vacancy on the Parish Council.

56/25. Declaration of Councillors' Pecuniary Interests.

None were declared.

57/25. To receive for confirmation and adoption, and agree the Minutes of the Parish Council meeting held on 8th April 2025.

The minutes of the above meeting were agreed as an accurate record of the meeting.

58/25. Public Participation

No members of the public that were present wished to speak.

59/25. To note authorisation of signatories for Cheques and internet banking access.

The cheque signatories are J S Cree, Cllr N Pulker, Cllr A Edwards and Cllr J Horne are the current signatories. This was noted.

60/25. To agree updated standing orders and Financial regulations, and note Financial Risk Assessment.

All documents were circulated with the agenda papers. It was proposed by Cllr J Horne and seconded by Cllr A Edwards to accept the updated Standing Orders and Financial Regulations. On a vote this was carried.

The Financial risk Assessment was noted.

61/25. To note inventory of land and assets including buildings and office equipment.

The fixed assets are detailed below and noted.

Sheriffhales Parish Council

ASSET REGISTER

Date purchased	Description		Current
			Total
		2024/-25	£
	Infrastructure		80,475

18/06/2004	Bus Shelter	5,475	
28/03/2015	Sheriffhales Playing Field	75,000	
	Furniture/equipment		8,683
23/04/2013	Rainbow picnic bench	387	
10/09/2013	Rainbow 3 seater bench	308	
31/08/2011	Rubbish bin	500	
01/05/2022	Additional oak benches	4000	
19/09/2023	Plaque for Coronation	349	
15/07/2022	Plaque	346	
20/09 & 15/11/07	Noticeboards	337	
	Chairman's Chain	100	
19/02/2016	Clerk Mobile	0	
11/09/2024	Laptop	599	
	Tablet	0	
30/08/2016	Printer	0	
01/02/2024	Gate way markers	1757	
	Community		17,253
19/09/2013	2 Goal Posts	200	
31/08/2011	Play equipment	15,053	
08/02/2008	Small area of amenity land by road side.	2,000	
		106,411	106,411

62/25. To note insurance cover in respect of all insured risks for the Parish.

The Council has adequate insurance cover in place this was noted.

63/25. To note the Council's complaints procedure including Health and Safety policy.

The above documents having being previously circulated to all members (and on the website) to the meeting were noted.

64/25. To note the Council's procedures for handling requests made under the FOI.

The above documents having being previously circulated to all members (and on the website) to the meeting were noted.

65/25. To note council policies Noticeboard, dealing with media/press and Grants

The above documents having being previously circulated to all members (and on the website) to the meeting were noted.

66/25. To agree meeting schedule for 2025/6

The meeting schedule detailed below was agreed;-

SHERIFFHALES

MAY 25	13 AGM
JUNE 25	-
JULY 25	8
AUG 25	-
SEPT 25	9
OCT 25	-
NOV 25	11

13/5/2025

DEC 25
JAN 26 13
FEB 26 -
MAR 26 10 (APM)
APRIL 26
MAY 26 12 AGM

67/25. Unitary Councillor feedback and questions

New Unitary Councillor Elizabeth Barker has been invited / report requested and given the meeting dates for the year. The Clerk will send them the agenda papers for the meeting and ask for a report if she can't attend.

68/25. Planning applications received, Decisions and Enforcement matters made by Shropshire Council

New Applications

25/01202/FUL 72 Heath Hill, Sheriffhales,
The retrospective erection of a replacement dwelling (to include retained and reconstructed elements following the substantial demolition of the existing) – Noted.

25/01501/EIA Proposed Poultry Farm South West Of Manor Farm, Sheriffhales
Erection of a poultry farm including 4no linked poultry houses with linked amenity building and associated concrete apron, feed bins, feed blending room, dead bird shed, dirty water tanks, biomass boiler house, hardstanding yard area and drainage attenuation pond.

Decisions

Reference: 25/00646/FUL (validated: 12/03/2025)
Address: Land Between B4379 And, Back Road, Crackleybank, Sheriffhales, Shropshire
Proposal: Erection of a new stable block and storage unit
Decision: Grant Permission

69/25. To receive an update on outstanding items from the list from the roles and responsibilities

Public Rights Of Way / Bridle Paths - Cllr A Sutcliffe reported that she has been in contact with Helen Foxall, and she has cross referenced old maps with the definitive map, there are a few a diverted paths, an old path no longer used and a small section of path by the Pinfold and you can take a shortcut via a small path to a track. Looking at the maps there was one that has been removed that was on an old farm track. All the paths are on the definitive map that should be. She will update Helen and seek advice from her re moving paths etc.

Village Hall Committee – Cllr Mrs P Hodgetts

Speed-watch – Cllr Mrs P Hodgetts, P Bradburn, Mrs S Whittam and Mrs L Edwards have undertaken several sessions. Approx. 100 cars per session and 4-10 caught speeding.

Community Events – Cllr Mrs P Hodgetts – nothing planned at the moment, however, the playing field opening will be the next event on the 28th June or the 5th July, community picnic etc, and have former Cllr Tonkinson to open it.

Highways issues – Nothing to report, however, following the water pipe bursting from Bubbs farm, there is some sludge still that needs clearing in Church Lane. It was noted that the drain needs reporting at the top of Church Lane, this will be reported again.

Dogs – Training as Environmental warden – Cllr Mrs L Edwards – Cllr Mrs P Hodgetts no update.

Tree Wardens –Cllr J Horne – Cllr Mrs A Sutcliffe has reported a dead tree at the rear of the village hall, Cllr Mrs L Edwards has tried to report trees on the Rock on the right-hand side as you go up. This will be reported to fix my street and ask that they find the owners if it is not Highways. The Clerk will speak to Graham Downs, and she will also raise the patch of trees at the rear of the village hall.

The Orchards – Cllr Mrs L Edwards reported it is doing well, and there appears to be one tree not growing as well as the others. The Clerk to contact Ditton's to cut the same path as last year. Cllr A Edwards will ask the contractor that undertakes the EMG work to start as soon as possible, starting with cutting Heath Hill and also the junctions from the Rock and Church Lane.

School Liaison –Cllr Mrs A Sutcliffe will make contact with the school.

Press Contacts - Chairman and Clerk , nothing to report.

Website Liaison – Clerk – no issues.

Community Solar Panel liaison –Cllr S Whittam – awaiting invoices from the installation to claim the funds from the solar committee.

Grants and Finance – Cllr N Pulker – there is a new grant that may be able to be applied for.

Planning – whole council (agenda item above).

Play area development – Cllr A Sutcliffe – the works will start after the half term break.

70/25. Clerks report including

The following were noted:-

Shropshire Together community and Family Directory - known issues

SALC Training Programme – UPDATED

Car Boot scheduled for Sunday 13th April complaint

PCC Application resubmitted for the SID

71/25. Accounts for payment and purchase new defibrillators

The accounts for payment are listed below and were agreed:-

TVS Fencing and Ground works	Removal of old kit	£580.00
Clerks Salary	May	£472.46
HMRC	May	£144.02
Expenses	May	£56.86
Rutelle	Audit	£120.00
VE Day celebrations		£43.59
Clerks Salary	April	£472.46
HMRC	April	£144.02
Expenses	April	£56.86
Income		
09/04/2025	Lloyds Bank Interest	£3.40
08/04/2025	VAT reclaim	£1966.35
25/04/2025	Shropshire council Precept	£20146.00

It was proposed by Cllr J Horne and seconded Cllr A Edwards to submit a grant to the PCC for a SID.

The defib costs are detailed below:-

To lease a defib for 5 years would be £438 per year + VAT.

To purchase a defib would be a one off cost of :-

The AED Defib Shop	£1479
The Defib Shop	£1045
The Defib Space	£936

This does not include the defib pads and also batteries when required, the cost of pads £113 (change every 2 years) and battery is £360 (they should last 5 years).

It was agreed to go with the 5 year lease at the above cost, and the village hall will look at putting one in in the centre of the village.

72/25. Future Agenda

To be with the Clerk by the 1st July 2025.

73/25. Dates and Times of next meeting

8th July 2025

13/5/2025