

MINUTES OF THE SHERIFFHALES PARISH COUNCIL MEETING HELD ON THE 12th MARCH 2020 AT SHERIFFHALES VILLAGE HALL

Present: Councillors: Dr Alan MacWhannell (Chairman); Mr John Horne; Mr Kevin Turley; Miss Sarah Barratt; Mr Stewart Edmondson; Mr Gordon Tonkinson and Mr Alan Edwards.

In attendance Clerk to the Council – Mrs Jennifer Neal,

17/20. Apologies for Absence.

Apologies of absence were received from Councillor Nicholas Edwards (Vice Chairman) due to Leave Commitment and Councillor Neil Pulker due to Family Commitment.

18/20. To appoint new Councillor.

It was proposed by Councillor Tonkinson and seconded by Councillor Horne to co-opt Mr Alan Edwards to the position of Councillor.

On a vote this was carried unanimously.

Councillor Mr Alan Edwards signed his declaration of office and officially joined the meeting.

19/20. Public Participation – a maximum of 15 minutes for members of the public to address the Council

For note: The public participation is for the public to address the Parish Council on matters that they wish to raise. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

Standing Orders were raised for members of the public to speak.

Mr Pallett addressed the Council around signage relating to footpath closure by the Countess Arms site. The Clerk reported she had, following the last meeting where this had been raised, contacted Shropshire Council though with no response other than acknowledgement of receipt so far. Councillor Turley offered to look into the delay in his capacity as County Councillor.

Mr Sells addressed the Council relating to local concerns relating to flooding in Marsh Lane near his property and the relation of this to reduced environmental maintenance by Shropshire Council.

Mr Llewelyn reported that he had cut back Hedges at Heath Hill from Council Land but due to the ground conditions had not been able to complete the work but would be finishing the Hedge row later in the year.

Standing Orders were reinstated.

20/20. Declaration of Councillors' Pecuniary Interests.

None were declared.

21/20. To receive for confirmation, adoption, and agree the Minutes of the Parish Council meeting held on 16th January 2020.

The Minutes of the meeting held on 16th January, having been circulated in advance of the current meeting, were agreed and signed as a true record of the proceedings at that meeting.

22/20. To discuss the pathway to the Church from Church Lane across Highways Land (including the Shropshire Council Arboricultural Survey)

It was noted that the tree survey had been completed and previously circulated as agenda papers appendix a.

It was proposed by Councillor MacWhannell and seconded by Councillor Horne that the report of the Arboricultural Officer be accepted and a new tender for the Path improvement work obtained in line with the Report's recommendations. On a vote this was carried.

Action: The Clerk to prepare Tender documents for the Path and liaise with Shropshire Council regarding Highways and Planning Permissions required given the Ownership and Conservation Area status of the location.

23/20. To ratify and agree accounts for Payment.

The accounts for payment as set out as appendix b to the agenda papers were proposed for acceptance by Councillor Horne and seconded by Councillor Turley. On a vote this was carried.

24/20. To note and agree accounts up to 31st January 2020

The accounts up to 31ST January as set out as appendix c to the agenda papers, were proposed for acceptance by Councillor MacWhannell and seconded by Councillor Turley. On a vote this was carried.

25/20. Report of the Clerk

It was noted that the full detail on items within the Clerks report was circulated prior to the meeting as Appendix d.

Items for note and or actions: -

Update Flooding at Burlington, Marsh and Kettlemore Lane. (Including correspondence from a local resident)

Action: The Clerk and Councillor Turley to liase with Shropshire Council on planned maintenance of ditches etc and advise that remedial work is undertaken as soon as possible to stop any further flooding.

Advice on Ownership of Highways verge by the church

No further response from Shropshire Council Officers and still awaiting response.

Complaint to Shropshire Council

No further updates on issues raised received.

CPRE Membership

It was noted that the Parish Councils membership of this organisation had lapsed due to clerical error and that subscription detail had now been refreshed

Action: Clerk to raise cheque for membership.

SALC Training for Councillors.

The Clerk has given details of the facilities available locally and also noted Shifnal Council training sites may also become available.

Website statistical information

Information on website use obtained and circulated as requested.

Church Lane / Evergreens resurfacing details

Information received and circulated as required.

Burlington broadband correspondence

Correspondence from Burlington Barns Residents Association noted and circulated

Action: It was agreed that this should be taken forward and a meeting arranged with Shropshire Council's Ben Walker, residents and Openreach to discuss service provision.

26/20. Appeals, Planning applications and decisions

The applications for consideration are detailed below:-

Planning Applications

20/00351/FUL Sutherland House , The Rock, Sheriffhales, TF11 8RA
Alterations to existing vehicular access

20/00849/FUL 11 The Evergreens, Sheriffhales, TF11 8SB
Erection of two storey front extension and alterations

20/00850/FUL Holly Cottage , Church Lane, Sheriffhales, TF11 8RD
Erection of a two storey side extension, front and rear verandas and alterations to facades

There were no consultee objections to the 3 applications.

Planning Enforcement

No further update on either the Old Blacksmiths (appearance and environmental issues) or Burlington House (re driveway and removal of trees)

Action: Clerk to contact relevant officers for updates / progress

Planning Decisions

19/02642/FUL Proposed Dwelling At Common Farm, Sheriffhales, Shropshire
Demolition of existing dwelling and agricultural building, change of use of agricultural land to residential curtilage and the erection of a replacement dwelling, detached garage and associated infrastructure
Decision: Grant Permission

19/02660/FUL Lilleshall Hall , Lilleshall Hall Drive, Lilleshall, Newport, TF10 9AT
Addition of safety rails to the existing terrace balustrade voids
Decision: Grant Permission

20/00350/FUL Yew Tree Farm, Crackleybank, Shifnal, Shropshire, TF11 8QT

Erection of a workshop with ancillary showroom, reception and offices in association with the change of use to a forklift hire business (sui generis); formalisation and improvements to existing parking area; installation of septic tank.

Decision: Grant Permission (No consultee comment made)

Action: The Clerk to forward comments to Shropshire Planning Department.

27/20. Update on the increasing problem of fly tipping and relevant actions that have been agreed

Following correspondence between the Clerk and Shropshire highways on closing off these laybys Mr Graham Downes has agreed to review this request.

Action: Currently no response - Clerk to progress

28/20. Update on Playing field access and development.

It was noted that a definitive boundary plan produced by electronic survey and circulated with the agenda papers for the Parish Council meeting held on the 8th February 2019 had been agreed at that meeting as the practical Playing Field boundary. The Parish Council continues to be advised by Shropshire Council Legal Department and independent Solicitors as appropriate on procedure for submission of information for land transfers and registry purposes and governance requirements arising from ownership.

Action: Chairman to liaise with legal team as appropriate.

Workshop on Playing Field Refresh

Subsequent to concerns being raised on development of the Playing Field space the Council agreed to hold a workshop to review work so far and offer advice on next steps as far as development of the space should be.

The workshop meeting notes including a proposed development plan have been circulated previously and are attached as agenda papers g.

It was proposed by Councillor Edmondson and seconded by Councillor Barratt that a phased approach with an initial phase concentrating on development of a community orchard and a second phase informed by further consultation as required should be started as soon as possible.

On a vote there were 6 votes for and 2 abstained.

Action: To implement Community Orchard Phase of the Playing Field phase 1 plan as soon as practicable.

29/20. Update on Environmental Maintenance Grant

The full details of our Grant application are attached as appendix h to these agenda papers. No response has been received as yet from Shropshire Council.

Action: Clerk to confirm status of grant with Shropshire Council officers

30/20. To agree Sheriffhales Parish Council representatives on outside bodies

It was noted Councillors had been asked previously at the November and January meetings of the Council to consider what roles involving representation to outside bodies and within the Council

they would be prepared to undertake. The revised list of responsibilities previously circulated still shows vacancies and responses as indicated below:-

- 1 highways and environment-no response
- 2 community events-no response
- 3 communications – Clerk / Chairman (standing orders requirement)
- 4 grounds maintenance-no response
- 5 grant funding and financial planning – Neil Pulker

Action: To agree as Agenda item for the next meeting to fill vacant positions or to change criteria

31/20. To discuss the Boundary at the Village Hall

The Parish Council has been asked to fund replacement or repair of Fencing between the Car Parking area and Grassed area north of the Village Hall.

The Clerk has reviewed Council minutes and no agreement for a responsibility of this kind documented found. A copy of a lease between the Parish Council and the Diocese has been forwarded showing that the Parish Council may be responsible for the car parking area.

Action: The Chairman to investigate further on the matter and report back to the next meeting.

32/20. To discuss purchasing new noticeboard

The cost of a new Board is circa £500 + installation. It was proposed by Councillor MacWhannell and seconded by Councillor Horne to set a budget of £500 to purchase a new Noticeboard, plus the installation cost. On a vote this was agreed.

Action: Clerk / Chairman to order new board and organise installation

33/20. Items for future Meetings

To agree war memorial policy; Village Hall fence; Representatives for areas of responsibility; Playing Field update; Path off Church Lane;

34/20. To agree dates of future meetings –

APM 14th May 2020 at 7.00pm

AGM 14th May 2020 at 7.30pm

9TH July 2020

10th September 2020

12th November 2020